



**COUNTER IMPROVISED EXPLOSIVE DEVICES
CENTER OF EXCELLENCE**
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S 141/2021

TO: See DISTRIBUTION LIST

SUBJECT: Calling Letter NATO Weapons Intelligence Team Course, Counter Improvised Explosive Device Centre of Excellence, 14 September – 01 October 2021. (Szentendre, Hungary)

DATE: 18 June 2021

REFERENCES:

- A. Bi-SC Directive 075-007 10 September 2015.
- B. C-IED COE POW 2021.
- C. AJP 3.15 (C) (NATO C-IED Doctrine for Countering IEDs), February 2018.
- D. STANAG 2294 (ACIEDP-01, Edition A, Version 1, “NATO C-IED Training Requirements”), 12 November 2018.
- E. STANAG 2298 (ACIEDP-02, Edition B, Version 1, “NATO Weapons Intelligence Team (WIT) Capabilities”), February 2018.
- F. AC/259-N (2020) 0029 DAT POW Reinforced VNCF WIT Training 2020-2022 Revised Project Description and Call for Support.
- G. Save the date letter (15MAR2021).

1. In accordance with reference A and B, based on the doctrinal foundations of reference C and in order to meet the requirements of reference D, the C-IED Centre of Excellence (C-IED COE) conducts the 21_2 Weapons Intelligence Team (WIT) Course from 14 September to 01 October 2021 at the Hungarian Defence Forces NCO Academy (HDF NCOA), Szentendre.

Course Code (ETOC): [IED-ED-3767](#)

2. The aim of the WIT Course is to train personnel to collect, collate, assess, and disseminate information on enemy capabilities relating directly to their use of weapons, caches, finds, etc. The course specifically includes the investigation of IEDs, IED explosions, and the subsequent collection of explosion remains, intelligence and information.

3. Representatives of the C-IED COE sponsoring nations, NATO and Interoperability Platform Nations¹ are invited to attend the NATO WIT Course, which will be conducted in the facilities of the Hungarian Defence Forces NCO Academy. See Annex A for Course details.
4. The deadline for application for the 21_2 WIT Course is the **13th August 2021**. Applications after the deadline will not be accepted. See Annex B for application instructions.
5. The course has in total 20 seats for attendees. The amount of seats per nation will be prioritized according to requested operational needs. Authority for prioritization is the C-IED COE.
6. If nations request more than one attendant for the course, they are kindly asked to prioritize their attendees.
7. COVID-19 prevention measures could involve course cancelation. Regarding real life support COVID-19 restrictions please consult annex B.
8. All applicants will receive the confirmation/regret mail from C-IED COE not later than the 18th August 2021. Selected participants can start travel arrangements after this mail. No travel arrangements should be made prior to receiving the confirmation of participation.
9. Details regarding real life support, COVID-19 restrictions, travel, accommodation, transportation and meals, will be defined on the confirmation email.
10. Should you have any questions, please contact the C-IED COE Points of Contact.

Course Director:

OF-3 Marco FERREIRA (PRT Air Force)

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Phone: +34 918561040 / +34 638120800

Course Assistant: ptf@ciedcoe.org

José Antonio Cruz Moro

Colonel ESP Army

C-IED COE Director

ANNEXES:

- A. WIT Course Details
- B. Admin instructions
 - B-1: PAF (Personnel Application Form)

¹ Interoperability Platform members: Armenia, Australia, Austria, Azerbaijan, Bahrain, Bosnia and Herzegovina, Finland, Georgia, Ireland, Japan, Jordan, Kazakhstan, the Republic of Korea, the Republic of Moldova, Mongolia, Morocco, New Zealand, Republic of North Macedonia, Serbia, Sweden, Switzerland, Tunisia, Ukraine, and the United Arab Emirates.

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ANNEX A:
COURSE DETAILS

1. Training Audience

- a. Training Audience for the WIT Course ideally are from Explosive Ordnance Disposal, Engineering, Intelligence, Military Police, Special Operations, and Infantry backgrounds. The rank of students attending the course normally range from NATO OR 4-8 and OF 1-3.
- b. The aim is to provide essential WIT training to people posted in national training facilities and/or **prior to arrival** in theatre. The course is open to NATO and Interoperability Platform Nations. **Only nations who are able to fulfil these criteria should apply for the limited places on this course.**
- c. Language proficiency
 - i. An adequate understanding of written and spoken English is required.
 - ii. In accordance with STANAG 6001, a level of 3.2.3.2. is recommended for students to attend this course.

2. Tentative Agenda

- 08 September - Travel day for Instructors
- 09 September – Host Nation Support & CD meeting
- 09 - 13 September – WIT Instructors meetings
- 13 September – Travel day for attendees
- 14 September – 01 October - Course days
- 01 October (NBT 14:30) – Course & travel day

It is essential that all students comply with these timings as personnel arriving late or leaving early will have a detrimental effect on the course and the host nation support. The final day of the course will end promptly at 14:30.

3. WIT Course Learning/Training Environment

- a. The training will consist of ADL-based theoretical lessons, classroom-based theoretical lessons, practical training and demonstrations; syndicate based planning sessions and live and non-live explosive exercise. Land centric environments will be covered by lessons, demonstrations and exercises.
- b. **COVID Restrictions:** TBD.

4. Advanced Distributed Learning (ADL)

- a. To join the resident WIT course phase, **it is mandatory to successfully complete** an e-learning ADL WIT phase. Those who have not attended or failed in the ADL phase will not get permission to attend the course. Students are requested to take their ADL certificate at the start of the course.

- b. This ADL will be open for WIT Course students only, having the confirmation of attending the course.
- c. Students must create an account at the JADL portal <https://jadl.act.nato.int/> and request to join the [ADL 208 Weapons Intelligence Team \(WIT\) Prerequisite Course](#) under the tab Courses\NATO\NATO COEs\C-IED COE.
- d. Be advised, the completion of the ADL course requires a full working day.
- e. **ADL POC:** OR-7 Óscar FERNANDEZ ALONZO (ESP Air Force)
Phone no +34 918561066 Email (UNCLASS): ofernandez@ciedcoe.org

5. Coordinating Instructions

- a. Dates and Duty Hours: 0830-1700 Mon to Fri. Timings can be extended if needed.
- b. This is a tactical level course. Students must be prepared to undertake various tactical tasks, situations and other scenarios, as the instruction requires.
- c. Course Loading. The Course can train up to 20 WIT students. **Authority for allocations is C-IED COE.** In case of oversubscription, the priorities for seat allocation will be:
 - i. Personnel posted in national training facilities aimed to develop national WIT training capabilities;
 - ii. Personnel deploying on NATO recognized op in WIT/Tech Exploitation role within 6 months;
 - iii. Personnel deploying on NATO recognized op in WIT/Tech Exploitation role within 12 months;
 - iv. Personnel deploying on NATO recognized op in other role within 12 months.
- d. In event of oversubscription and within bounds of the priorities above, C-IED COE will endeavor to spread course loading across nations before any nation is allocated more than two (2) vacancies.
- e. If nations have requested more places than they are allocated, they will be asked to prioritize their attendees.

6. Miscellaneous

Further Course dates: This course is the second iteration of 2021. Next iteration is planned for 2022 (May 2022) in Romania.

7. Service Support

Hungarian Defence Forces Non-Commissioned Officer Academy Location:

2000 Dózsa György Road 12-14, Szentendre, HUNGARY

ANNEX B: ADMIN INSTRUCTIONS

1. Application for the course

Candidates wishing to apply on this course should follow the guidance below:

- a. Click [here](#) and select WIT Course 21_2

<https://ciedcoe.org/index.php/courses-events/course-event-register-form/courses-register>

- b. Fill in all the additional information required and submit the form.
- c. In case you have trouble getting access to the webpage, contact the C-IED COE Course Assistant requesting an electronic version of the Personnel Application Form (PAF). Once completed send it back digitally to the C-IED COE Course Assistant.
- d. In any case, be sure that the PAF is complete otherwise the application will not be considered successful.
- e. Final seat allocation will be made by the C-IED CoE.
- f. No shows without early cancellation will be officially reported to Nations.

2. Dress code

Duty uniform or battle dress uniform (BDU) or civilian equivalent.

Uniform outside will be used only when travelling from the hotel to military facilities.

3. Security Classification

- a. The classification of the course is “NATO RESTRICTED RELEASABLE TO INTEROPERABILITY PLATFORM NATIONS”. Please bring your current national (for Partner nations) or NATO security clearance (for NATO nations).
- b. Participants will be required to show the Security Clearance Certificate during the in processing. **The course cannot be attended without the certificate of security clearance.**

4. CIS

- a. Two laptops belonging to C-IED COE will be provided for teamwork for each team of four inside the classroom.
- b. Students are allowed to bring laptops to the Hungarian Defence Forces NCO Academy. Laptops could be useful after working hours to review documentation.

5. Course fee

There will be a course fee of **36,000 HUF** (app. 120 EUR) to be collected during registration (in processing). Attendees from C-IED COE Sponsoring Nations are excluded (CZE, DEU, ESP, FRA, GRE, HUN, NLD, PRT, ROU, SWE, TUR and USA).

6. Real Life Support

- a. The selected attendants have to contact the Hungarian Defence Forces NCO Academy in order to arrange the real life support issues (hotel, transportation, ETA – ETD).
- b. **COVID Restrictions.** TBD.
- c. **Travel to Hungary**
 - i. Hungary is part of European Union and part of Schengen Space. The Hungarian currency is the Forint (HUF).
 - ii. Participants who require a Visa to enter Hungary, need to make own arrangements by requesting Visas through Embassies or Consulates of Hungary in their country of origin. If required, the HDF NCO Academy can provide a certificate supporting the Visa request process. In that case, applicants are requested to provide full name as stated in the Passport and the passport number to the HDF NCO Academy POC stated below in due time.
 - iii. **COVID Restrictions:** TBD.
- d. **Transportation.** TBD.
- e. **Accommodation.** TBD.
- f. **Meals.** TBD.
- g. **In processing**

- i. All participants will be in-processed during the first day of the course. In processing will start at 08:30 hrs in the HDF NCO Academy receiving area. Administration fee and working days lunch will be paid at in processing.
- ii. Security clearance certificate and ADL certificate are presented at in processing.

h. Command and Signal

- i. POC for the Hungarian Defence Forces NCO Academy (Real Life Support): TBD.
- ii. POC for COE (Applications):

OR-7 Óscar FERNANDEZ ALONSO (ESP AF)

Phone no +34 91856 1066

Email (UNCLASS): oferandez@ciedcoe.org

Please include as CC WIT generic address WIT@ciedcoe.org in all WIT course related emails.

- iii. Questions on course content and curriculum can be referred to:

OF-3 Marco FERREIRA (Major PRT AF)

Work Phone no: +34 91856 1040 Cell: +34 6381 20 800

Email (UNCLASS): mferreira@ciedcoe.org

**Appendix B-1:
PAF
(Personnel Application Form)
For the NATO Weapons Intelligence Team Course 21_2 (WIT)**

E-mail to: to ofernandez@ciedcoe.org (cc: WIT@ciedcoe.org and mferreira@ciedcoe.org)
or Fax to: + 34 91 856 2390

Last name:	
First name:	
Nationality:	
National ID No:	
Military Rank:	
NATO Grade:	
Civilian title:	
Gender:	
Dietary restrictions (allergies, religion, etc.):	
Service (<i>Navy/Army/Air Force/Marine</i>):	
Specialist Branch (<i>Infantry, Engineer, EOD...</i>)	
Organization or Unit:	
Duty Title:	
Security clearance:	
Priority No (according to para. 5.c)	
List previous WIT experience and in what role	
Are you due to deploy within next 6 months? YES/NO.....Specify date of arrival..... Are you due to deploy within next 6 – 12/18 months? YES/NO.....Specify date of arrival..... What specific WIT role..... Estimated length of tour (months).....	

Attendee Contact details			
Telephone nº	Fax nº	E-mail address	NS1/Classified address

Attendee's Unit/Organization Contact details			
Telephone nº	Fax nº	E-mail address	NS1/Classified address

Travel details		
Arrival to	Date / Time	Method of travel
Departure from	Date / Time	Method of travel