



**COUNTER IMPROVISED EXPLOSIVE DEVICES
CENTER OF EXCELLENCE**

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MADRID (SPAIN)
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S068-2020

TO: See DISTRIBUTION LIST

SUBJECT: **MODIFIED:** Calling Letter Counter Improvised Explosive Device Staff Officer Course 20.2

DATE: 8 APRIL 2020

REFERENCES:

- A. S056-2020 CALLING LETTER CSOC 20.2 (distributed 5 MARCH)
- B. Bi-SC Directive 075-007 10 September 2015
- C. AJP 3.15 (C) (NATO C-IED Doctrine for Countering IEDs), February 2018
- D. STANAG 2294 (ACIEDP-01, Edition A, Version 1, "NATO C-IED Training Requirements"), 12 November 2018
- E. C-IED COE POW 2020
- F. C-IED COE Quality Assurance review directive

1. This CALLING LETTER supersedes REF. A, and is issued again with an adjusted registration deadline and additional clarification and reservations regarding the COVID-19 situation.
2. However the COVID-19 situation at this moment does not allow us to offer a CSOC at this moment, we are prepared to offer it in June as planned when future restrictions and measures in Spain and the rest of Europe make it possible. The final COVID-19 evaluation and the decision to execute or cancel the course will be made NLT 20 MAY 2020 and shared with all registered applicants.
3. In accordance with reference B, E and F, based on the doctrinal foundations of reference B and in order to meet the requirements of reference C, the C-IED Centre of Excellence (C-IED COE) conducts the Counter Improvised Explosive Device Staff Officers Course (CSOC) 20.2 from 22-26 June 2020.
4. Representatives of the C-IED COE sponsoring nations, NATO and the so called "7NNN" (Non-NATO-Nations Australia, Austria, Finland, Ireland, New Zealand, Sweden, Switzerland) are invited to attend the CSOC which will be conducted in the C-IED COE in Madrid
5. The aim of the CSOC is to provide C-IED Staff Officers and Senior Staff Assistants, at upper tactical and operational levels, with the knowledge and skills to facilitate, manage and lead the C-IED effort

6. Before attending the CSOC all nominated course attendees must complete the mandatory Advanced Distributed Learning (ADL) “ADL 207 C-IED Course” phase, including a read ahead package
7. Details about the CSOC are in Annex A.
8. The deadline for application for the CSOC 20.2 is **May 20th 2020**.
9. The course has in total 24 seats for students. The amount of seats per nation will be prioritized according to requested operational needs. Authority for prioritization is the C-IED COE.
10. All applicants will receive the confirmation/regret mail from C-IED COE not later than May 21st 2020. Selected participants can purchase the flight tickets after this mail. No travel arrangements should be made prior to receiving the confirmation of participation.
11. Should you have any questions, please contact the C-IED COE Point of Contact:
LTC (HUN A) VÉGH, Krisztián (Course Director)
E-mail: kvegh@ciedcoe.org
Phone: +34 918 56 1022

Jose Antonio Cruz Moro
Colonel, ESP Army
C-IED COE Director

ANNEXES:

- A. Details of NATO C-IED Staff Officer Course (CSOC)

DISTRIBUTION LIST

ACTION / TO:

ACO/SHAPE NATO SNRs	HQ NRDC, ESP
ACO/SHAPE 7NNN partner nations	HQ NRDC, ITA
ACT National Liaison Representatives	HQ NRDC, GRC
ACT MPD Distribution (only 7NNN: AUS / NZL / AUT /	
CHE / IRL / FIN / SWE)	HQ NRDC, TUR
JFC Brunssum	HQ EUROCORPS, FRA
JFC Napels	HQ 1GNC, DEU
HQ LANDCOM	USAREUR
HQ MARCOM	NLD C-IED DEC
HQ AIRCOM	FRA PIAM
HQ ARRC, GBR	CAN C-IED TF
HQ MNC NE, POL	EDA
HQ MND SE, ROU	

INFO / CC:

NATO HQ IS (ESCD)	CSW COE
ACO/SHAPE OPI OPS	CI COE
SHAPE PD	NMIOTC
ACT DCOS CAPDEV JISR Branch C-IED advisor	EUMS
ACT DCOS JFD	JDEAL
JWC COS	US EUCOM
JFTC COS	US AFRICOM
NATO School Oberammergau	US JIDO
MILENG COE	DEU BKA
EOD COE	C-IED COE SNRs
HUMINT COE	C-IED COE Course Director CSOC
CIMIC COE	C-IED COE Quality Assurance Manager
DAT COE	C-IED COE ESP CNP POC
MP COE	C-IED COE ESP Guardia Civil POC

DETAILS OF NATO C-IED STAFF OFFICER COURSE (CSOC)

1. Execution

a. Aim of the course

To provide C-IED Staff Officers and Senior Staff Assistants, at the upper tactical and operational level HQ's, with the knowledge and skills to facilitate, manage and lead the C-IED effort by drawing together and coordinating the expertise and efforts of the other staff branches, and to become the commanders' primary C-IED SME and operations advisor. The course will cover the following topic areas:

- i. Mitigation of IED threats within the operational environment.
- ii. NATO C-IED doctrine, enablers, training system, reporting.
- iii. C-IED in different staff processes (i.e. planning, targeting, intel, exploitation)
- iv. Knowledge of operational headquarters capabilities and the role, tasks responsibilities and inputs of the C-IED Staff Officer.
- v. Knowledge of operational Attack the Network activities and COIN

This course does not teach operation-specific SOPs or theatre-specific techniques.

b. Training Audience

- i. The course is open to the sponsoring nations of the C-IED COE, NATO organisations and nations and the "7NNN" (Non-NATO-Nations Australia, Austria, Finland, Ireland, New Zealand, Sweden, Switzerland) partner nations.
- ii. The course is intended to provide Staff Officers and Senior Staff Assistants assigned to Staffs at upper tactical and operational level headquarters with an overview of the IED weapon system and approaches to attacking the networks that facilitate it. Emphasis during this course will be placed on Staff interaction at the operational and upper tactical level.

c. Application for the course

Candidates wishing to apply on this course should follow the guidance bellow:

- i. Go to "Courses register" through <https://ciedcoe.org/index.php/courses-events/course-event-register-form/courses-register> and select CSOC 20.2.
- ii. Fill in all the additional information required and submit the form.
- iii. In case you have trouble getting access to the webpage, contact the C-IED COE Course Assistant requesting an electronic version of the Personnel

Application Form (PAF). Once completed electronically send it back to the C-IED COE Course Assistant.

- iv. If nations request more than one attendant for the course, they are kindly asked to prioritize their attendees.
- v. **Deadline for application**
 - (1) May 20th 2020.
 - (2) Applications after the deadline will not be possible.
 - (3) PAFs will be accepted only before the deadline.
- vi. All applicants will receive the confirmation/regret mail from C-IED COE not later than May 21st 2020. Selected participants can purchase the flight tickets after this mail. No travel arrangements should be made prior to receiving the confirmation of participation.
- vii. No shows without early cancellation will officially be reported to Nations.

2. Coordinating Instructions

a. Timings

- i. Travel days: 21st and (not earlier than) 26th of June 2020.
- ii. Course days: 22 - 26 June 2020.
- iii. Duty Hours: 08.30 Monday morning inprocessing (Main Conference Room)
09:00-17:00 on Monday.
08:20-17:00 from Tuesday to Thursday.
08:20-13:30 on Friday.
Be prepared for a homework task on the first and third day.
- iv. No attendee should plan to leave the C-IED COE on Friday 26th June prior to 13:30.

b. Dress code.

Duty uniform or battle dress uniform (BDU) or civilian equivalent.

3. Course Details

a. Security Classification

- i. The classification of the course is "NATO SECRET RELEASABLE TO 7NNN".
- ii. **The course cannot be attended without NS security clearance.**

b. Language Proficiency

- i. An adequate understanding of written and spoken English is required.
- ii. In accordance with STANAG 6001, a level of 3.2.3.2. is recommended for students to attend this course.

c. Advanced Distributed Learning (ADL)

- i. The ADL is a prerequisite for the resident course. To join the resident C-IED Staff Officer Course, it is mandatory to successfully complete the e-learning "ADL 207 C-IED Course". Those who have not attended or failed in the ADL phase will not get permission to attend the CSOC. Students are requested to take their ADL certificate to the C-IED COE at the start of the course.
- ii. This ADL will be open for CSOC students only, having the confirmation of attending the CSOC.
- iii. Be advised, the completion of the ADL course requires a full working day.

Legal.

- i. NATO Status Agreements define the status afforded to NATO International Military Headquarters and to their staffs:
 - (1) the NATO SOFA (Status of Forces Agreement; 19th June 1951);
 - (2) the Status of NATO, National Representatives and International Personnel Agreement (Ottawa Agreement, 20th September 1951);
 - (3) the Status of International Military HQ Agreement set up pursuant to the NAT (Paris Protocol, 28th August 1952);
 - (4) the PfP SOFA and Additional Protocol (19th June 1995);
- ii. Therefore, the status of participants from Nations party to the NATO SOFA and to the PfP SOFA, is defined under these Agreements unless other arrangements are made. This is recalled in regard to waiver of immigration and Visa requirements for military personnel traveling on travel orders and national ID, as well as jurisdiction claims and import and re-export of equipment and similar facilities granted under the status agreements.

b. CIS

- i. A briefing on the use of non C-IED COE equipment will be provided on entry.
- ii. Students are not allowed to use own laptops, CD/DVD-ROMs or flash disks at Classified Areas (Class I & Class II) according to C-IED COE regulations.
- iii. During the course each student will be provided a laptop.
- iv. Mobile phones are not permitted inside the briefing and syndicate rooms.

c. Course fee

There will be no course fee.

d. CSOC course planning.

In 2020 three CSOCs will be conducted, currently planned in March, June and November/December.

2. Service Support

a. Accommodation

- i. C-IED COE has its own lodging facilities with a sufficient number of rooms. This accommodation is located inside the base where COE has its facility and you can make your own reservation via the webpage after confirmation of your attendance. Details will be provided in the confirmation mail. The price for the participants is 15.00 € per day and person. The costs for lodging will be billed during inprocessing.
- ii. Students who announce to stay in the lodging facility will receive an information package with relevant details not later than one week before the start of the course.
- iii. It is not mandatory to stay in the C-IED COE lodging facility. Participants could stay in any other accommodation of their choice. However, daily transportation from hotels to the C-IED COE will be national responsibility.
- iv. Participants should make their own reservations. The closest Hotel is PAX Torrelodones (8 km from the C-IED COE). You can make the booking by phone or email listed below. When you make the booking call, please specify the code "C-IED COE", in order to take advantage of the COE negotiated price. The C-IED COE rate is approximately 60 € per day for a single room B&B **(tax is included)**. Participants will pay for their own accommodation.
- v. Details Hotel Pax Torrelodones:
Calle Sama de Langreo S/N
Torrelodones
28250 Madrid
Tel: 0034-918406606 ; Fax: 0034-918406607
Email: reservas@paxtorrelodones.com

b. Meals

- i. Breakfast for COE lodging facility guest is available in several options: COE lodging vending machines, Cafeteria 'JAS' (close to the lodge) or the base Mess Hall.
- ii. Lunch and dinner will be offered in the Base Mess Hall or in the cafeteria.
- iii. For those attendees who want to have breakfast, lunch and dinner in the Base Mess Hall please consider that the price of the daily meals is about 10,40 € per day. If someone wants to have only lunch in the Base Mess Hall, the price is 5,30 € per day.
- iv. The costs for all meals will be collected during inprocessing. Be aware that it is not possible to pay electronically during inprocessing. There is an ATM available at the barracks to withdraw money (500 m. from the C-IED COE).
- v. Be advised that there will not be the opportunity to have breakfast on the first course day (Monday) and no opportunity to have lunch and dinner on the last course day (Friday).

c. Travel & transportation.

i. Travel documentation

(1) It is recommended that NATO members attending the course obtain a NATO travel order and request for visit.

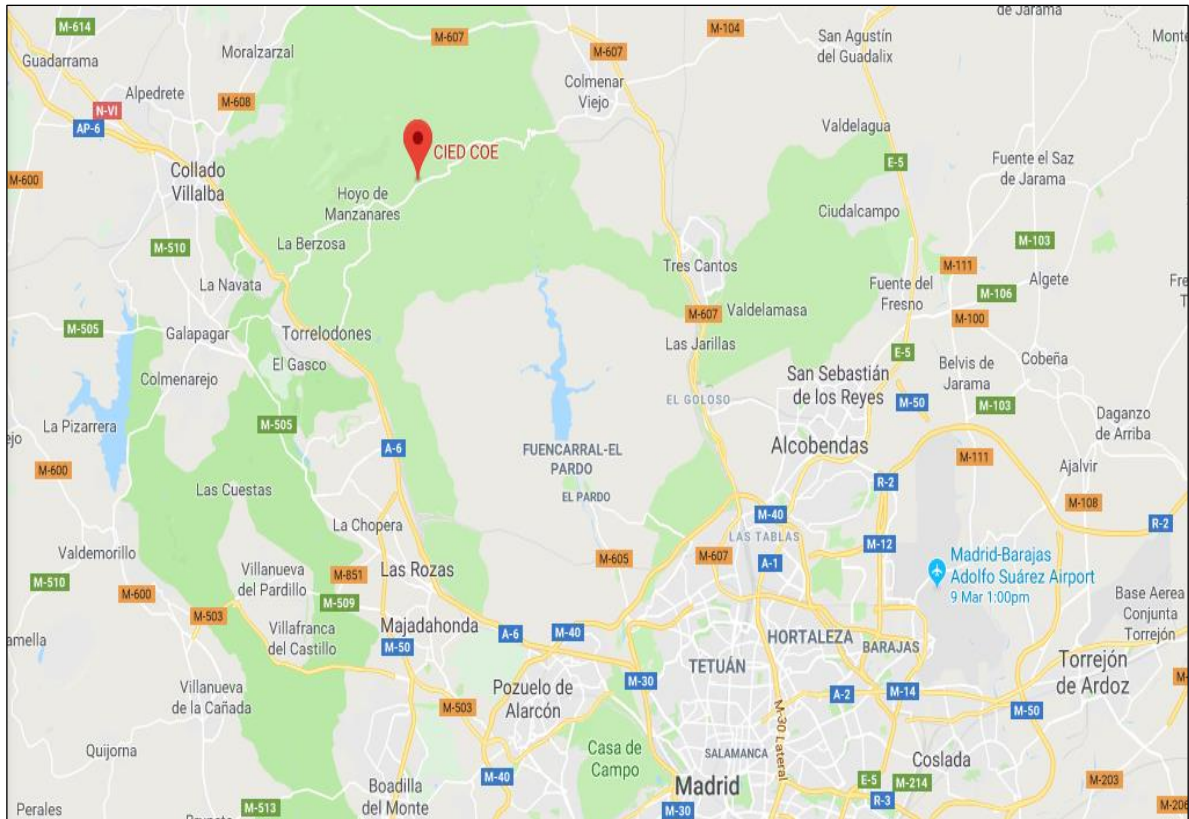
(2) A valid ID (with the same number that the attendees provided in the PAF) is needed for base access.

ii. Delegates from countries other than NATO or the EU, where a visa to gain access to Spain is required, will have to take the appropriate action through their own national authorities.

iii. NATO C-IED COE Address

Ctra. M-618 Colmenar Viejo - Torrelodones, km 14
28240 – Hoyo de Manzanares
Madrid (Spain)

iv. Location



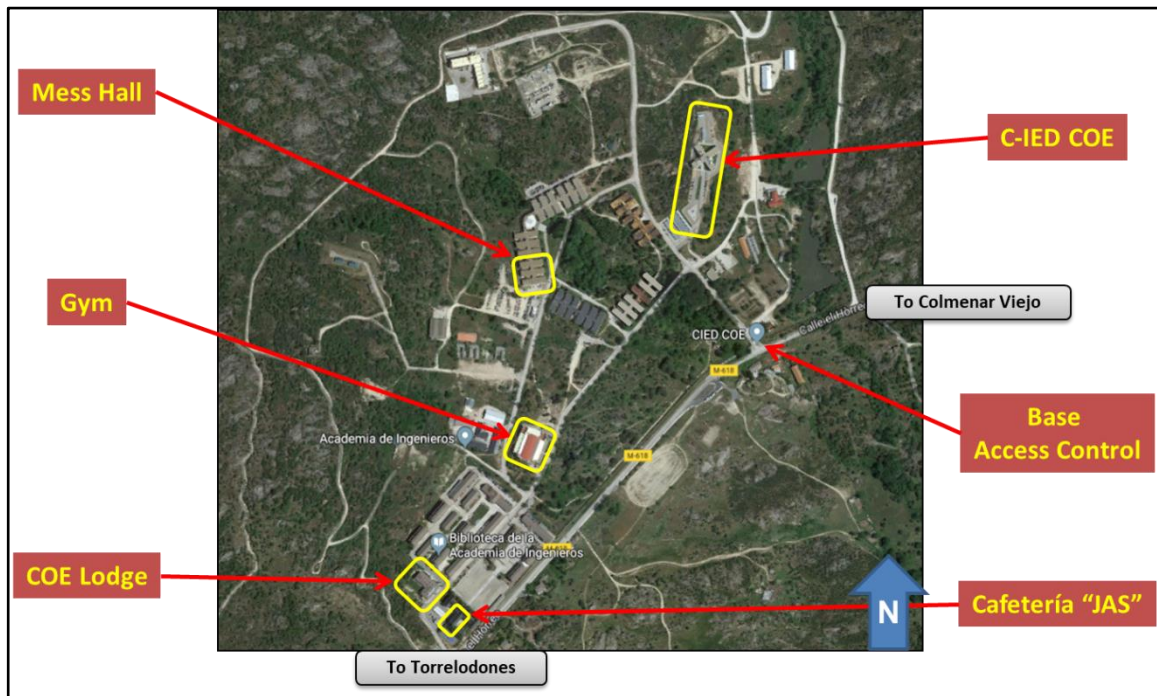
v. From and to the Airport:

(1) The nearest airport is Madrid Barajas. For more information:
<http://www.aena.es/csee/Satellite/Aeropuerto-Madrid-Barajas/es/Inicio.html>

(2) From the Airport you can take the Metro from all airport terminals (Line 8), transfer at “Nuevos Ministerios” Station with Line 6 and get off at “Moncloa

Station". Then, in the same intermodal transportation hub (level 1, island 2, walkway 28) take the bus 611A line directly to Army Engineers' School (40 minutes) or 613 line directly to the hotel PAX Torreldones (20 minutes).

- (3) Madrid has two main train stations (Chamartín and Atocha) where all the high speed trains (AVE) and long distance trains arrive.
- (4) From "Chamartín" Train Station: Go to the Underground ("Metro") area and take Line 1 (light blue colour), transfer at "Nuevos Ministerios" station to Line 6 (grey colour) and get off at "Moncloa" station. Then, in the same Transportation Hub, proceed in the same way as explained before.
- (5) From "Atocha" Train Station: Go to the Underground ("Metro") area and take Line 1 (light blue colour), transfer at "Sol" station to Line 3 (yellow colour) and get off at "Moncloa" station. Then, in the same Intermodal Transportation Hub, proceed in the same way as explained before.
- (6) If you take a taxi from the airport the price should be around 70.00 €.
- vi. Daily transportation will not be provided from/to the C-IED COE to/from any Hotel/Airport. However, The CoE is prepared to facilitate in booking (not paying) taxi's for the participants from the CoE to the airport on the last day of the course. Requirement for this can be done during inprocessing.
- vii. Site map of the Academy of Engineers (ACING) barracks



3. Command and Signal

C-IED COE Points of Contact:

a. Course Director:

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b. Admin POC:

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