**COUNTER IMPROVISED EXPLOSIVE DEVICES
CENTER OF EXCELLENCE**
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28240 – HOYO DE MANZANARES
MADRID (SPAIN)
info@ciedcoe.org

S027/2023

TO: See DISTRIBUTION LIST

SUBJECT: Calling Letter NATO Weapons Intelligence Team Course, Counter Improvised Explosive Device Center of Excellence, 09– 26 May 2023. (Ramnicu Valcea, Romania)

DATE: 9th February 2023

REFERENCES: A. Bi-SC Directive 075-007 10 September 2015.
B. AJP 3.15 (C) (NATO C-IED Doctrine for Countering IEDs), February 2018.
C. STANAG 2294 (ACIEDP-01, Edition A, Version 1, "NATO C-IED Training Requirements"), 12 November 2018.
D. STANAG 2298 (ACIEDP-02, Edition B, Version 1, "NATO Weapons Intelligence Team (WIT) Capabilities"), February 2018.
E. AC/259-D(2022)0023 DAT POW Reinforced VNCF WIT Training 2022-2023 Executing Agent Agreement/Financial Management Agreement.
F. C-IED COE POW 2023.
G. Save the date letter (21NOV2022, S277-2021).

1. In accordance with reference A and F, based on the doctrinal foundations of reference C and in order to meet the requirements of reference D, the C-IED Center of Excellence (C-IED COE) conducts the 23_1 Weapons Intelligence Team (WIT) Course from 09-26 May 2023 at the Romanian Engineering and EOD Training Center in Ramnicu Valcea.

    Course Code (ETOC): IED-ED-3767

2. The aim of the WIT Course is to train personnel to collect, collate, assess, and disseminate information on enemy capabilities relating directly to their use of weapons, caches, finds, etc. The course specifically includes the investigation of IEDs, IED explosions, and the subsequent collection of explosion remains, intelligence and information.

3. Representatives of the C-IED COE sponsoring nations, NATO and Interoperability Platform Nations[1] are invited to attend the NATO WIT Course, which will be conducted in the facilities of the Romanian Engineering and EOD Training Center. See Annex A for Course details.

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[1] Interoperability Platform members: Armenia, Australia, Austria, Azerbaijan, Bahrain, Bosnia and Herzegovina, Finland, Georgia, Ireland, Japan, Jordan, Kazakhstan, the Republic of Korea, the Republic of Moldova, Mongolia, Morocco, New Zealand, Serbia, Sweden, Switzerland, Tunisia, Ukraine, and the United Arab Emirates.

4. The <u>deadline for application</u> for the 23_1 WIT Course is **5th April 2023**. Applications after the deadline will not be accepted. See Annex B for application instructions.

5. The course has in total 20 seats for attendees. The amount of seats per nation will be prioritized according to requested operational needs. Authority for prioritization is the C-IED COE.

6. If nations request more than one attendant for the course, they are kindly asked to prioritize their attendees.

7. All applicants will receive the <u>confirmation/regret mail from C-IED COE not later than 7th April 2023.</u> Selected participants can start travel arrangements after this mail. No travel arrangements should be made prior to receiving the confirmation of participation.

8. Should you have any questions, please contact the C-IED COE Points of Contact.

    Course Director:
    OF-3 Efthymios Margaritis (GRC - ARMY)
    E-mail: emargaritis@ciedcoe.org
    Phone: +34 918561026 / +34 605990833

    Course Assistant: ptf@ciedcoe.org
    OR-7 Óscar FERNANDEZ ALONSO (ESP - AF)
    Email (UNCLASS): ofernandez@ciedcoe.org
    Phone: +34 91856 1066

    (Please include as CC WIT generic address WIT@ciedcoe.org in all WIT course related emails)

Javier Corbacho Margallo
  Colonel, ESP Army
  C-IED COE Director

ANNEXES:

A.   WIT Course Details

B.   Admin instructions
     B-1: PAF (Personnel Application Form)

DISTRIBUTION LIST:

ACTION / TO:

WIT COURSE DISTRIBUTION LIST

INFO / CC:

WIT COURSE DISTRIBUTION LIST

<u>ANNEX A:</u>
<u>COURSE DETAILS</u>

1. **Training Audience**

   a. Training Audience for the WIT Course ideally are from Explosive Ordnance Disposal, Engineering, Intelligence, Military Police, Special Operations, and Infantry backgrounds. The rank of students attending the course normally range from NATO OR 4-8 and OF 1-3.

   b. The aim is to provide essential WIT training to people posted in national training facilities and/or **prior to arrival** in theatre. The course is open to NATO and Interoperability Platform Nations. **Only nations who are able to fulfil these criteria should apply for the limited places on this course**.

   c. <u>Language proficiency</u>
      i. An adequate understanding of written and spoken English is required.
      ii. In accordance with STANAG 6001, a level of 3.2.3.2. is recommended for students to attend this course.

2. **Tentative Agenda**

   03 May - Travel day for Instructors

   04 May – Host Nation Support & CD meeting

   04 - 08 May – WIT Instructors meetings - Standardization

   08 May – Travel day for attendees

   09 May – 26 May - Course days

   26 May (NBT 14:30) – Course & travel day

   It is essential that all students comply with these timings as personnel arriving late or leaving early will have a detrimental effect on the course and the host nation support. The final day of the course will end promptly at 14:30. Due to the long distance between Ramnicu Valcea and the International Airport HENRI COANDA Bucharest, it is recommended to plan Saturday as travel day.

3. **WIT Course Learning/Training Environment**

   a. The training will consist of ADL-based theoretical lessons, classroom-based theoretical lessons, practical training and demonstrations; syndicate based planning sessions and

live and non-live explosive exercise. Land centric environments will be covered by lessons, demonstrations and exercises.

b. **COVID-19 Restrictions**: All COVID-19 restrictions in Romania have been lifted.

4. Advanced Distributed Learning (ADL)

a. To join the resident WIT course phase, **it is mandatory to successfully complete** an e-learning ADL WIT phase. Those who have not attended or failed in the ADL phase will not get permission to attend the course. Students are requested to take their ADL certificate at the start of the course.

b. This ADL will be open for WIT Course students only, having the confirmation of attending the course.

c. Students must create an account at the JADL portal https://jadl.act.nato.int/ and request to join the ADL 208 Weapons Intelligence Team (WIT) Prerequisite Course under the tab Courses\NATO\NATO COEs\C-IED COE.

d. Be advised, the completion of the ADL course requires, at least, a full working day.

e. **ADL POC:** OR-7 Óscar FERNANDEZ ALONZO (ESP Air Force) Phone no +34 918561066 Email (UNCLASS): ofernandez@ciedcoe.org

5. Coordinating Instructions

a. Dates and Duty Hours: 0830-1700 Mon to Fri. Timings can be extended if needed. **Take in consideration that, since part of the course environment is syndicate based, work off base, after duty hours, could be necessary to deliver the products required in the next day.**

b. This is a tactical level course. Students must be prepared to undertake various tactical tasks, situations and other scenarios, as the instruction requires.

c. Course Loading. The Course can train up to 20 WIT students. **Authority for allocations is C-IED COE**. In case of oversubscription, the priorities for seat allocation will be:

  i. Personnel posted in national training facilities aimed to develop national WIT training capabilities;

  ii. Personnel deploying on NATO recognized op in WIT/Tech Exploitation role within 6 months;

  iii. Personnel deploying on NATO recognized op in WIT/Tech Exploitation role within 12 months;

  iv. Personnel deploying on NATO recognized op in other role within 12 months.

d. In event of oversubscription and within bounds of the priorities above, C-IED COE will endeavor to spread course loading across nations before any nation is allocated more than two (2) vacancies.

e. If nations have requested more places than they are allocated, they will be asked to prioritize their attendees.

6. Miscellaneous

Further Course dates: Another iteration is planned for Sep 2023 in Hungary.

7. Service Support

Romanian Combat Support Training Center Location:

31st Tudor Vladimirescu Blvd., Ramnicu Valcea, 240191, Romania
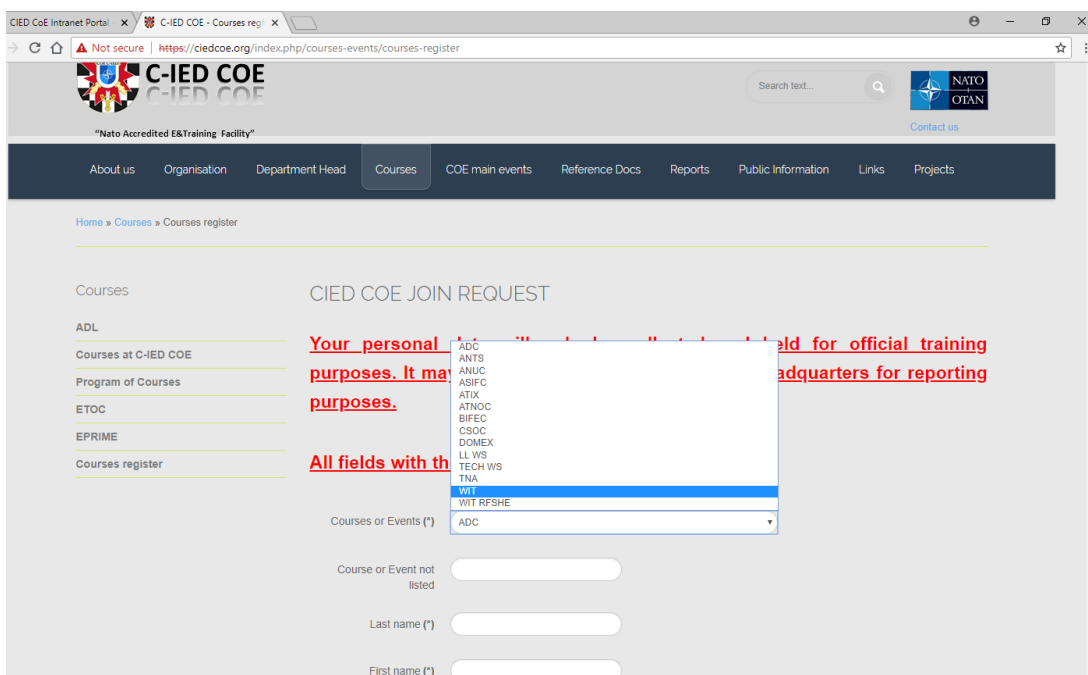
45°06'20.4"N 24°22'20.9"E   45.105655, 24.372481

Annex B to
WIT Course/23_1 Calling Letter
Dated: 09 FEBRUARY 2023

ANNEX B:
ADMIN INSTRUCTIONS

1. Application for the course

Candidates wishing to apply on this course should follow the guidance bellow:

a. Click here and select WIT Course 23_1

https://www.ciedcoe.org/index.php/courses-events/course-event-register-form/courses-register

b. Fill in all the additional information required and submit the form.

c. In case you have trouble getting access to the webpage, contact the C-IED COE Course Assistant requesting an electronic version of the Personnel Application Form (PAF). Once completed send it back digitally to the C-IED COE Course Assistant.

d. In any case, be sure that the PAF is complete otherwise the application will not be considered successful.

e. Final seat allocation will be made by the C-IED CoE.

    f.   No shows without early cancellation will be officially reported to Nations.

2. Dress code

Duty uniform or battle dress uniform (BDU) or civilian equivalent.

Uniform outside will be used only when travelling from the hotel to military facilities.

No IPE will be needed. All the equipment needed to run the course will be distributed.

3. Security Classification

    a.   The classification of the course is "NATO RESTRICTED RELEASABLE TO INTEROPERABILITY PLATFORM NATIONS". Please bring your current national (for Partner nations) or NATO security clearance (for NATO nations).

    b.   Participants will be required to show the Security Clearance Certificate during the in processing. **The course cannot be attended without the certificate of security clearance.**

4. CIS

    a.   Two laptops belonging to C-IED COE will be provided for teamwork for each team of four inside the classroom.

    b.   Students are allowed to bring laptops to the Romanian Combat Support Training Center. Laptops could be useful after working hours to review documentation.

5. Course fee

There will be a course fee of **600, 00 RON** (app. 125 EUR) to be collected during registration (in processing). Attendees from C-IED COE Sponsoring Nations are excluded (CZE, DEU, ESP, FRA, GRE, HUN, NLD, PRT, ROU, SWE, TUR and USA).

6. Real Life Support

    a.   The selected attendants have to contact the Romanian Engineering and EOD Training Center in order to arrange the real live support issues (hotel, transportation, ETA – ETD).

    b.   **COVID-19 Restrictions:**

       Romanian Combat Support Training Center will conduct an initial medical check focused on general health status.

    c.   **Travel to Romania**

      i. Romania is part of European Union but is still on process to be on Schengen Space. The Romania currency is Romanian Leu (RON).

     ii. Participants who require a Visa to enter Romania, need to make own arrangements by requesting Visas through Embassies or Consulates of Romania in their country of
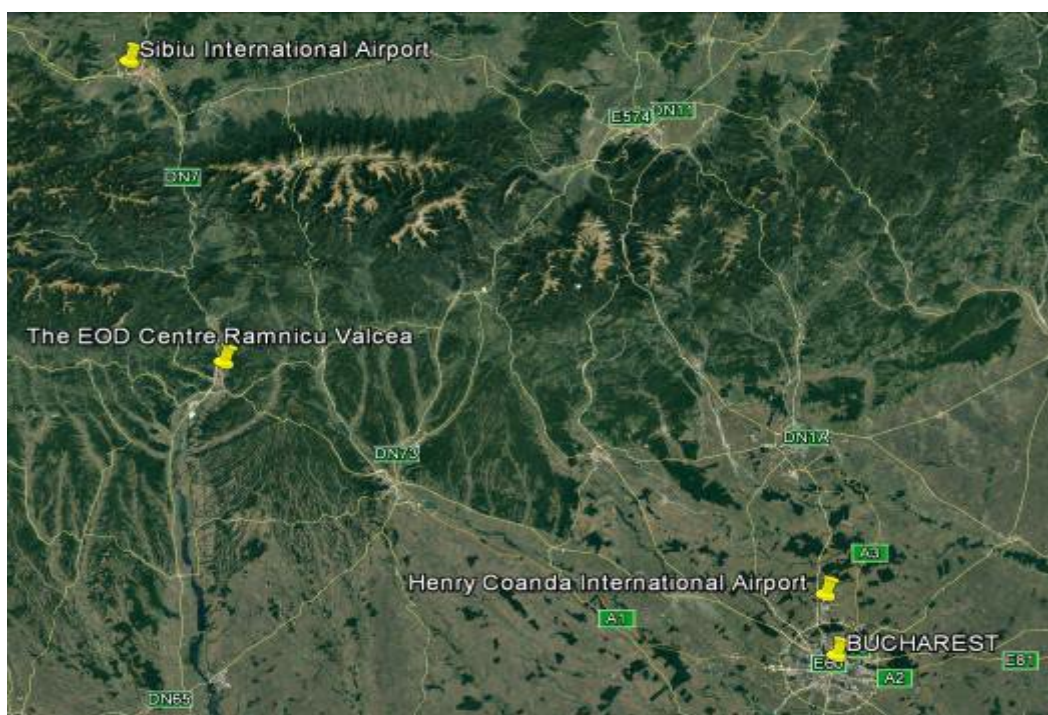
origin. If required, the Romanian Combat Support Training Center can provide a certificate supporting the Visa request process. In that case, applicants are requested to provide full name as stated in the Passport and the passport number to the Romanian Combat Support Training Center POC stated below in due time.

d. **Transportation**

i. From and to the Bucharest Henri Coanda International Airport. Transportation from/to the Airport to/from the Hotel Simfonia Ramnicu Valcea or the below mentioned hotels it will be provided as following:

A bus will be dedicated to all WIT participants, waiting at the Bucharest Henri Coanda International Airport (OTP) and it will be available on 8th May between 1500-1700 hours. The hours could be subject of changing depending on majority students' arrival time. For those who arrive later, the Simfonia Hotel can provide airport pick-up service for a fee of 130 EUR/one way, between 09:00 – 18:00 and 140 EUR/one way between 18:00- 06:00 (for those who have accommodation booked at Simfonia Hotel).

ii. For those who do not want to use the military transportation can use public transportation. **For more information and guidance, please contact ROU POC.**

iii. Daily transportation from/to Romanian Combat Support Training Center. During the course daily transport will be provided, free of charge, between the Base (training area) and the Hotel Simfonia according to the details provided in the course agenda. **Participants will be picked up at the hotel at 08.00 on the first day.**

e. **Accommodation**

i. The Romanian Combat Support Training Center have arranged and negotiated accommodation at the Hotel Simfonia, Ramnicu Valcea, www.hotelsimfonia.ro. A

special rate will be provided, of approximately **77 EUR** (standard room for single use/night, including breakfast, free parking and other negotiated services).

ii. Once they are notified of their acceptance, students are responsible for their individual bookings via the hotel's own online booking system at e-mail address: contact@hotelsimfonia.ro (please emphasize for WIT 23#1). Please note reservations can be made only by using the hotel's email address, and not through booking sites. It is important for you to provide the e-mail address to which you would like to receive the confirmation.

iii. Hotel phone number: +40 350 800 000, mobile front desk number: +40 737 577 606. Credit card payment is accepted at the hotel. Prices have been given in EUR as a guide; note that all invoices will be issued in RON.

iv. Reservation deadline: 14 days before the arrival. After the deadline Hotel can only confirm requests depending on its availability.

v. There are alternative accommodation possibilities in Ramnicu Valcea, within close walking range of the Romanian Engineering and EOD Training Center (1 km approx.):

> **Hotel Castel*****
> 5th General Praporgescu St.
> TEL: + 40 250 738 473
> FAX: +40 350 805 001
> E-MAIL: hotelcastel01@gmail.com

vi. **NOTE: The students will be organized in teams/syndicates and it's highly probable that team work will continue after hours in the hotel. Considering this, it is highly recommended that all students could stay in the same hotel.**

vii. **Please remember that the free daily transportation will be provided only from/to the Hotel Simfonia.**

viii. **Having submitted your reservation, students have to contact Romanian Engineering and EOD Training Center, POC LTC NICU Emilian, nicu.emilian@forter.ro.**

ix. Romanian Engineering and EOD Training Center cannot provide on-post lodging. Any other lodging options should be discussed with LTC NICU Emilian, nicu.emilian@forter.ro.

f. **Meals**

i. Breakfast for hotel guests will be provided at the hotel, between 07:00-07:50. Lunch will be provided at the Romanian Engineering and EOD Training Center, only on working days for a price of 30 RON (app.6 EUR). Those who request special diet, please inform POC about food restrictions.

g. **In processing**

i. Registration of all participants occurs during the first day of the course. Administration fee and working days lunch are payed in cash (Romanian currency).

    ii. Please remember to take your ID to access the Romanian Engineering and EOD Training Center facilities. National ID, military ID or passport are accepted.

h. **Command and Signal**

    i. POC for the Romanian Engineering and EOD Training Center (Real Life Support):

    OF-4 Emilian NICU (ROU Army)
    Work Phone: +40 250 736 901, extension 179
    FAX: +40 250 735 673   Cell: +40 722 322 838
    Email (UNCLASS): nicu.emilian@forter.ro

    ii. POC for COE (Applications):

    OR-7 Óscar FERNANDEZ ALONSO (ESP AF)
    Phone no +34 91856 1066
    Email (UNCLASS): ofernandez@ciedcoe.org
    Please include as CC WIT generic address WIT@ciedcoe.org in all WIT course related emails.

    iii. Questions on course content and curriculum can be referred to:

    OF-3 Efthymios Margaritis (Major GRC ARMY)
    Work Phone no: +34 91856 1026 Cell: +34 605 99 08 33
    Email (UNCLASS): emargaritis@ciedcoe.org

Appendix B-1:
PAF
(Personnel Application Form)
For the NATO Weapons Intelligence Team Course 23_1 (WIT)

E-mail to: to ofernandez@ciedcoe.org (cc: WIT@ciedcoe.org and mferreira@ciedcoe.org)
or Fax to: + 34 91 856 2390

Last name:	
First name:	
Nationality:	
National ID No:	
Military Rank:	
NATO Grade:	
Civilian title:	
Gender:	
Dietary restrictions (allergies, religion, etc.):	
Service *(Navy/Army/Air Force/ Marine)*:	
Specialist Branch (*Infantry, Engineer, EOD…)*	
Organization or Unit:	
Duty Title:	
Security clearance:	
Priority No (according to para. 5.c)	
List previous WIT experience and in what role	
Are you due to deploy within next 6 months? YES/NO………..Specify date of arrival……… Are you due to deploy within next 6 – 12/18 months? YES/NO………..Specify date of arrival………. What specific WIT role………………………….. Estimated length of tour (months)………….	

Attendee Contact details

Telephone nº	Fax nº	E-mail address	NS1/Classified address

Attendee´s Unit/Organization Contact details

Telephone nº	Fax nº	E-mail address	NS1/Classified address

Travel details

Arrival to	Date / Time	Method of travel
Departure from	Date / Time	Method of travel