



**COUNTER IMPROVISED EXPLOSIVE DEVICES  
CENTER OF EXCELLENCE**  
CTRA. M-618 COLMENAR – VIEJO TORRELODONES, KM 14  
28240 – HOYO DE MANZANARES  
MADRID (SPAIN)



S148 - 2024

TO: See DISTRIBUTION LIST

SUBJECT: 10<sup>th</sup> Lessons Learned Workshop (25-27 JUNE 2024) Spain; C-IED  
Center of Excellence, "Calling Letter"

DATE: 11 April 2024

REFERENCES:

- A. 2013/S-0416, Out of Theatre Lessons Learned Database Manager, dated 04 July 2013
  - B. BI-SC COS letter for NATO Lessons Learned SH/J7 /PLULEU13-303317, dated 03 Sept 2013
  - C. CIED COE POW 2024
  - D. "SAVE THE DATE LETTER" 10<sup>th</sup> C-IED COE LL Workshop, dated 19 JAN 2024
1. NATO organizations, NATO nations, NATO Command Structure (NCS) and NATO Force Structure (NFS), Partnership for Peace (PfP) countries, NATO Missions contributing Nations, United Nations (UN) organizations, European Defense Agency, Agencies, Law Enforcement Forces and other partners are kindly informed that the 9<sup>th</sup> Lessons Learned Workshop (LLWS) will be conducted at the C-IED COE in Spain from the 25<sup>th</sup> to 27<sup>th</sup> of June of 2024.
  2. The aim of the LLWS is to contribute to the NATO Lessons Learned (LL) process in the realm of C-IED by identifying possible changes in doctrine, equipment or policies, using real life examples applicable to possible NATO operations. To achieve that purpose the LLWS will end with a writing session in which several LL will be agreed in terms of content, Action Bodies (ABs) and Tasking Authorities (TAs) in order to trigger the LL Process with the best chances of success.
  3. To be able to achieve that aim, the expected audience for the LLWS is members of the C-IED community, either at national or NATO level, with decision making capacity or, at least, delegation of that capacity. Specifically, representatives of possible C-IED ABs and TAs are expected. Those profiles will have priority in case the number of applicants exceeds the maximum slots available.
  4. This LLWS 24 will be developed on three panels: "C-IED new trends", "Doctrine Development" and "C-IED discipline current status". In each panel there will be several conferences and round tables aimed to sustain and trigger the discussion and identification of possible Lessons. The LLWS will finish with a writing session aimed at agreeing on the possible LL with their corresponding TAs and ABs. Those LL will be filled and entered in the LL portal by the C-IED COE in the following days.
  5. The security classification of the LLWS 2023 is NATO SECRET. Therefore, attendees must be in possession of the NATO SECRET security accreditation. Valid and updated

Security clearance will be requested in advance and must be delivered by hand during in-processing. If it is not fulfilled, access to the event will not be allowed.

6. Due to security regulations, the number of seats available for this event is limited to 35 attendees. Once the assistance requests (Personal Admin Form – PAF) have been received, they will be selected in such a way as to guarantee the maximum presence of different bodies and entities.
7. Registration is to be submitted through this link, **non-later than 31<sup>st</sup> of May**:  
<https://www.ciedcoe.org/index.php/events/ll-ws/10th-lessons-learned-workshop-register-form>
8. Confirmation of attendance and access to LLWS 24 will be sent to applicants' e-mail addresses before the **7<sup>th</sup> of June**. **You are requested not to confirm any flight or accommodation reservations until you have received this confirmation.**
9. The draft agenda and structure of the event are enclosure as Annex A.
10. The administrative and logistical instructions and information are detailed in Annex B.
11. Should you have any questions, please contact the C-IED COE Point of Contact:

OF-4 Fernando MARTEL (ESP Army) Phone: +34 91 856 10 41  
or send an e-mail to [CIED-LLWS@ciedcoe.org](mailto:CIED-LLWS@ciedcoe.org)

Christopher P. Bartos  
Colonel, US Army  
C-IED COE DEPUTY DIRECTOR

ANEXES: ANNEX A: Agenda (Tentative)  
ANNEX B: Admin & Real-Life Support (RLS)

DISTRIBUTION LIST:

Lessons Learned Official Distribution List

**ANNEX A: AGENDA (TENTATIVE)**

**DAY 1 25 JUNE**

08:00 - 08:45	Transportation from Hotels
08:45 - 09:20	IN-PROCESSING AT C-IED COE / RECEPTION DESK
09:25 - 09:40	Admin & RLS remarks
09:45 - 10:00	Welcome and Opening Remarks
<b>PANEL 1 C-ED NEW TRENDS</b>	
10:00 - 10:45	NEW IED / EXPLOSIVE THREATS
10:45 - 11:10	COFFEE BREAK
11:15 - 12:00	ESP GC APPROACH TO NEW THREATS
12:00 - 13:00	NEW THREATS DISCUSSION
13:00 - 13:45	MALI
13:50 - 15:30	ICEBREAKER LUNCH
15:45	DEPARTURE TO HOTELS

**DAY 2 26 JUNE**

08:00 - 08:45	Transportation from Hotels
<b>PANEL 2 DOCTRINE DEVELOPEMEMENT</b>	
08:45 - 09:30	IED USE IN THE RED SEA
09:40 - 10:30	C-IED IN MULTIDOMAIN OPERATIONS: UKRAINE
10:30 - 10:50	COFFEE BREAK
10:55 - 11:30	NATO COMBAT VEHICLES AGAINST NEW IED THREAT
11:35 - 12: 20	C-IED IN URBAN ENVIRONMENT: GAZA
12:30 - 13:20	C-IED COLLECTIVE TRAINING STATUS
13:30 - 14:30	LUNCH BREAK
14:35 - 15:30	PANEL 2 DISCUSSION AND DEBATE
15:45	DEPARTURE TO HOTELS

**DAY 3 27 JUNE**

08:00 - 08:45	Transportation from Hotels
<b>PANEL 3 C-IED DISCIPLINE CURRENT STATUS</b>	
08:45 - 0930	COEs INVOLVEMENT IN THE LL PROCESS
09:40 - 10:30	C-IED LL PORTAL AND COI STATUS
10:30 - 10:50	COFFE BREAK
10:55 - 11:30	C-IED LL DISCUSSION
<b>PANEL 4 LESSONS IDENTIFIED WRITING SESSION</b>	
11:40 - 13:30	LI IDENTIFICATION AND DRAFTING
13:35 - 13:50	LLWS CLOSING REMARKS
14:00	DEPARTURE TO MADRID-BARAJAS AIRPORT

## **ADMIN & REAL-LIFE SUPPORT**

### **C-IED COE Location:**

C-IED COE Facility

Ctra. M-618 Colmenar Viejo - Torreldones, Km 14.2

28240 – Hoyo de Manzanares

Madrid (Spain)

Google maps: <https://www.google.com/maps/place/CIED+COE/@40.6287631,-3.8788249,15z/data=!4m6!3m5!1s0xd4179a2b512aeb9:0xadc18f72fb8074b7!8m2!3d40.629579!4d-3.875653!16s%2Fg%2F11b807lmbx?authuser=0>

### **1. Registration to LLWS 24**

Nations/organizations asking to attend the workshop should submit their request on our web page via this link:

<https://www.ciedcoe.org/index.php/events/ll-ws/10th-lessons-learned-workshop-register-form>

All the applicants will receive a confirmation or regret notification from C-IED COE to their e-mail addresses NLT 7<sup>th</sup> of June 2024.

### **2. Security Classification:**

The workshop is classified up to NATO SECRET releasable to Australia, Austria, Ireland, New Zealand, and Switzerland.

Only participants possessing a NATO SECRET Security Clearance are acceptable to attend. Participants for the event are required to bring their NATO SECRET Security clearance or National Equivalent certificate to the in-processing. Applicants shall also send their Security Clearance Certificate in advance as an attachment to the personnel application form (PAF) IAW. Without a NATO SECRET certificate, entry to the workshop will not be authorized. To access the C-IED COE facilities all participants are obliged to bring their ID.

### **3. Accommodation.**

a) Accommodation: C-IED COE has its own lodging facilities with a limited number of rooms. This accommodation is located inside the barracks where COE has its facility, and you can request the complete information about this service and make your own reservation on the following email address: [billeting@ciedcoe.org](mailto:billeting@ciedcoe.org). The price for the participants is 15.00 € (TAX not included) per day per person, breakfast not included.

b) It is not mandatory to stay in this facility and participants may stay in any other accommodation of their choice, but we recommend the next three hotels in the area:

I. Preferred: "HOTEL PAX TORRELODONES" C/ Sama de Langreo, s/n 28250 Torreldones (Madrid). Email : [reservas@paxtorrelodones.com](mailto:reservas@paxtorrelodones.com) or by telephone 0034 918 406 606

II. Gran Hotel Attica 21 Las Rozas (C/ Chile 2 28290 ( A6, KM 24 ) Las Rozas Madrid). Email : [repcion.lasrozas@attica21hotels.com](mailto:repcion.lasrozas@attica21hotels.com) or by telephone 0034 916 308 410

III. B&B Hotel Madrid Las Rozas (Calle Perú nº2. 28290 ( A6, KM 24) Las Rozas Madrid. Email : [hotel.lasrozas@hotelbb.com](mailto:hotel.lasrozas@hotelbb.com) or by telephone 0034 916 301 717

You could find more information about accommodation, transport, tourist information, etc. on our web page:

<https://www.ciedcoe.org/>

Participants should make their own reservations in the hotels, but daily transportation will be provided from/to the hotels recommended to/from the NATO C-IED COE.

#### 4. Meals

- a) Breakfast will not be provided in the COE lodging. Breakfast for COE facility guests is available in several options: vending machines, Base Mess Hall or Army Engineers' School Residence. Lunch is non-hosted, however, lunch is provided in the Base Mess Hall (Army Engineer Academy quarters), but must be paid during in-processing by the individual 5.30 € per day, by cash. Every attendee is requested to indicate in the PAF whether or not they want to include lunch. Dinner is also not provided in the COE lodging, but there are several restaurants in the Torrelodones village.
- b) Icebreaker: During day 1, an icebreaker lunch will be offered with the idea of fostering and strengthening relationships and conversations among those attending the LLWS.

#### 5. Transportation

- a) From and to the Airport: The nearest airport is Madrid Barajas. For more information: <https://www.aena.es/en/adolfo-suarez-madrid-barajas.html>
- b) From the Airport it is possible to take the Metro from all airport terminals (Line 8), transfer at "Nuevos Ministerios" Station with Line 6 and get off at "Moncloa Station". Then, in the same intermodal transportation hub (level 1, island 2 walkway 28) take the bus 611 line directly to Army Engineers' School (40 minutes) or 613 lines directly to the hotel PAX Torrelodones (20 minutes). If you take a taxi from the airport the price should be around 70 €. On the last day, immediately after the LLWS, the COE bus will drive to the airport, including a short stop at the hotel PAX Torrelodones.
- c) Car rental.  
AVIS: <http://www.avis.es>  
EUROPCAR: <http://www.europcar.es>  
HERTZ: <http://www.hertz.es>
- d) Transportation from/to the different hotels proposed, to/from the C-IED COE facilities, will be provided. Please note your request when filling the PAF.
- e) Timetable for transportation from/to the hotels may be sent to the participants in due time.

#### 6. Dress code.

- f) Duty uniform, battle dress uniform (BDU) or civilian equivalent.

#### 7. C-IED COE Admin&RLS Points of Contact

OR-5 ESP Alberto Parra Duro, PtF Branch (AO LLWS)

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