



**COUNTER IMPROVISED EXPLOSIVE DEVICES
CENTER OF EXCELLENCE**
CTRA. M-618 COLMENAR VIEJO – TORRELODONES, KM 14
28240 – HOYO DE MANZANARES
MADRID (SPAIN)
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S123-2024

TO: See DISTRIBUTION LIST

SUBJECT: Calling Letter Counter Improvised Explosive Device Staff Officer Course 24.2 (CSOC 24.2).

DATE: 15 March 2024

REFERENCES:

- A. Bi-SC Directive 075-007 10 September 2015.
- B. AJP 3.15 (C) (NATO C-IED Doctrine for Countering IEDs), February 2018.
- C. STANAG 2294 (ACIEDP-01, Edition A, Version 1, “NATO C-IED Training Requirements”), 12 November 2018.
- D. C-IED COE POW 2024.
- E. S031-2024 Save the date letter

1. In accordance with reference A and D, based on the doctrinal foundations of reference B and to meet the requirements of reference C, the C-IED Centre of Excellence (C-IED COE) conducts the CSOC 24.2 from 17 June-21 June 2024.

Course Code (ETOC): [IED-ED-2206](#)

2. The aim of the CSOC is to provide C-IED Staff Officers and Senior Staff Assistants, at upper tactical and operational levels, with the knowledge and skills to facilitate, manage and lead the C-IED effort. Course details are provided in Annex A.
3. Representatives of the C-IED COE sponsoring nations, NATO and Australia, Austria, Ireland, New Zealand, Switzerland are invited to attend the CSOC 24.2 which will be conducted in the C-IED COE in Hoyo de Manzanares, Spain.
4. The course has in total 24 seats for attendees. The number of seats per nation will be prioritized according to requested operational needs. 6 seats will be prioritized for Law Enforcement personnel. Authority for prioritization is the C-IED COE.
5. The deadline for application for the CSOC 24.2 is 26 April 2024. Applications after the deadline will not be accepted.
6. If nations request seats for more than one attendant for the course, they are kindly asked to prioritize their attendees.

7. All applicants will receive the confirmation/regret mail from C-IED COE not later than 03 May 2024. Selected participants can purchase the flight tickets after this mail. No travel arrangements should be made prior to receiving the confirmation of participation.
8. Should you have any questions, please contact the C-IED COE Point of Contact:
MAJ (OF-3) VAN ACHTERBERG (NLD Army) (Course Director)
E-mail: bachterberg@ciedcoe.org

C-IED COE Course Assistant:
OR7 (ESP AF) FERNANDEZ ALONSO Oscar
Email : ofernandez@ciedcoe.org

Hoyo de Manzanares

APPROVED

A handwritten signature in blue ink, "Javier Corbacho Margallo", is written over a circular blue stamp. The stamp contains the text "C-IED COE" at the top and a crest in the center.

Javier Corbacho Margallo

DIRECTOR

ANNEXES:

- A. Course details
- B. Admin instructions

DISTRIBUTION LIST

ACTION / TO:

CSOC distribution list

DETAILS OF NATO C-IED STAFF OFFICER COURSE (CSOC)

1. Training Audience

- a) C-IED Staff Officers and senior Staff Assistants (or equivalent civilians) working in NATO or national operational HQ (J2, J3, J5, J7) and above, military departments and governmental agencies in C-IED related positions.
- b) Language Proficiency

Students must have language proficiency in English SLP 3232 in accordance with STANAG 6001:

- i. Skill A Listening Level 3 Good.
- ii. Skill B Speaking Level 2 Fair.
- iii. Skill C Reading Level 3 Good.
- iv. Skill D Writing Level 2 Fair.

2. Tentative agenda

- a) Course-materials are delivered in the ADL package, in advance and during the course at C-IED COE.
- b) Course Length: 5 days (Monday to Friday). Course duration based on 6/8 hours of instruction per day.
- c) Mixture of classroom lectures, panel discussions, selected readings and facilitated discussion in a seminar format.
- d) As a staff course the instructional strategy is to move from the necessary theory to using simulations and solving staff problems. The progression will be:
 - i. Days 1 to 3: explanation and discussion of the C-IED strategy with implications to the staff organization and options, followed by practical exercises.
 - ii. Days 4 to 5: practical exercises.

3. Advanced Distributed Learning (ADL)

- a) The ADL is a prerequisite for the resident course. To join the resident C-IED Staff Officer Course, it is mandatory to complete the e-learning "ADL 207 C-IED Course" successfully. Those who have not attended or failed in the ADL phase will not get permission to attend the CSOC. Students are requested to take their ADL certificate to the C-IED COE at the start of the course.
- b) This ADL will be open for CSOC 24.2 students only, having received the confirmation of attending the course.
- c) Read the *read-ahead* package.
- d) Be advised, the completion of the ADL course requires a full working day.

ADMIN INSTRUCTIONS

1. Application for the course

Candidates wishing to apply on this course should follow the guidance below:

- a. Click on the following link and select COURSE ITERATION
- b. <https://www.ciedcoe.org/index.php/courses-events/course-event-register-form/courses-register>
- c. Fill in all the additional information required and submit the form.
- d. In case you have trouble getting access to the webpage, contact the C-IED COE Course Assistant requesting an electronic version of the Personnel Application Form (PAF). Once completed send it back digitally to the C-IED COE Course Assistant.
- e. Final seat allocation will be made by the C-IED CoE

2. Dress code.

Duty uniform or battle dress uniform (BDU) or civilian equivalent.

3. Security Classification

- a. The content of given lectures will be UNCLASSIFIED but to keep the opportunity of discussions, notes and remarks during the course open to a NATO SECRET level, the overall classification of the course will be "NATO SECRET RELEASABLE TO AUT, AUS, NZL, IRL, CHE".
- b. **The course cannot be attended without NS security clearance.**

4. CIS

- a. Students are not allowed to use own laptops, CD/DVD-ROMs or flash disks at Classified Areas (Class I & Class II) according to C-IED COE regulations.
- b. During the course each student will be provided a laptop.
- c. Mobile phones are not permitted inside the briefing and syndicate rooms.

5. Course fee

There will be no course fee.

6. Real Life Support

More information about accommodation and facilities can be checked at
<https://www.ciedcoe.org/>